



Low Battery Notification Feature

Dear Valued Member,

SentriLock has added a new system enhancement, "Low Battery Notifications", that will notify you via email that your lockbox is experiencing a low battery state. This feature has now been activated for you. Instruction for using this feature are below.

When will you receive this notification?

Notifications will be sent immediately after an Agent who has accessed your lockbox and received a "Message" light, then successfully renews their SentriCard through the SentriLock Card Utility program.

Please Note: Email Notifications are generated per Lockbox access. If a Lockbox with a low battery has been accessed 3 times then you will receive 3 low battery notifications.

What will you receive in the email message?

Sample Low Battery Notifications

On Jan 15, 2010 lockbox SN 181862 indicated that its battery was low.

The battery was recorded as last replaced on Mar 19 2007 and is 3.8 years old

To find instructions on "How to Replace the NXT Battery in a Lockbox" see steps below.

1. Log into your SentriLock account (www.sentrilock.com)
2. Click [Support] near the top of the main page
3. Click [Documentation] near the top of the Support page
4. In the resulting pop up window, click the [How to Replace the Lockbox Battery] link under "Handouts"
5. Click the [How to Replace the NXT Battery in a Lockbox] link to download or open a PDF file detailing battery replacement

After the battery has been replaced, or if you have already replaced it, use the following steps to record the battery replacement:

1. Log into your SentriLock account (www.sentrilock.com)
3. Click the [My Lockboxes] tab
4. Search for the Lockbox Serial Number of the lockbox you just changed the battery in
5. Click the Lockbox Serial Number
6. At the bottom of the [Edit Lockbox] page change the "Last Battery Replacement" date by using the calendar button.
7. Click Save Changes

Helpful Hints to Battery Preservation

1. Make sure the keypads of your lockboxes are locked when they are in storage and not being used.
2. Rotate your lockbox in and out of use when placing the lockboxes on listings.

If you need further help, contact SentriLock Support (toll free) at 877-736-8745.

Thank you.